

# GRAND VALLEY SOCCER ASSOCIATION

PO Box 888680 Grand Rapids, MI 49512

<http://www.gvsoccer.org/> Email: [admin@gvsoccer.org](mailto:admin@gvsoccer.org)



## Game Reschedule Request Form

***\$100.00 per game change***

**All game reschedule requests must use this form in order to process a game change and be submitted by the home team.**

*Note: If the game is being rescheduled due to inclement weather or field closures the fee does not apply.*

Reason for reschedule: \_\_\_\_\_

\_\_\_\_\_

### Original Game

### New Game

Game Number: \_\_\_\_\_

Original Game Date: \_\_\_\_\_

Original Game Time: \_\_\_\_\_

Original Site: \_\_\_\_\_

New Date: \_\_\_\_\_

New Time: \_\_\_\_\_

New Site: \_\_\_\_\_

Age Group: \_\_\_\_\_

Gender: \_\_\_\_\_

Division: \_\_\_\_\_

Home Team: \_\_\_\_\_

Coach/Mgr: \_\_\_\_\_

Visiting Team: \_\_\_\_\_

Coach/Mgr: \_\_\_\_\_

Home Team Club Representative Signature: \_\_\_\_\_

### **Procedure:**

1. This form must be completely filled out, be accompanied with \$100.00, and received at the GVSA office seven (7) business days **prior** to the original date of the game. Game changes submitted less than 7 days before the game will NOT be accepted. If mailing, please keep in mind, reception is not based on postmark, but on arrival at PO Box. Please mail to address below:

GVSA - PO Box 888680 - Grand Rapids, MI 49512

Attn: Reschedule

2. Your game reschedule request must be for an extremely extenuating circumstance.

3. It is not official until you hear from the GVSA Office confirming the change. Please do not contact us, we will contact you and include your referee assigner on the notification of approval!

### **For Office Use Only**

Date Received:

Date Approved: